



LIFESAVING SOCIETY  
*The Lifeguarding Experts*

**Safety Plan for Town of Oakville**  
**Ontario Lifesaving Senior & Masters Championships - Pool**  
**March 11 & 12, 2023**

**Purpose**

The purpose of this plan is to maximize safety at Lifesaving Society Championships held at the following Town of Oakville pools, and facilities: Iroquois Ridge Community Centre.

General procedures are in the Town of Oakville Policy and Procedure Manuals, in conjunction with the legislation and regulations pertaining to pool operations. This plan will address items specific to Canadian Lifeguard Emergency Response Championships held at these facilities.

**Code of Conduct**

Everyone has the responsibility of acting in a safe manner. This includes volunteers, officials, guests, competitors, coaches, meet management, etc. However, it is the responsibility of the management team to ensure that this plan is enforced. Anyone not adhering to the safety procedures as prescribed in this plan may be disqualified or removed from the property. Unsafe actions and behaviours will not be tolerated.

**Safety Plan**

**General Safety**

Smoking is not permitted inside any competition building.

It is the responsibility of each individual to ensure that personal belongings are kept in a safe place. Valuables are the safest when kept at home.

If set up requires specialized equipment i.e. ladders, computers etc. designated specially trained crew will be responsible for its safe installation.

**Safety Officer/Chain of Command**

Safety Officer for the competition is Justin Cordivani/Lesley Franklin.

The Safety Officer is required to report and document any incidents that occur on behalf of the Lifesaving Society. Health and Safety Representatives are also provided by the hosts for all venues that take place in the Town of Oakville buildings.

The Management Team consists of the

Meet Manager	Jeff Schultz
Chief Referee	Shanna Reid
Safety Officer	Justin Cordivani
Host Representative	Justin Cordivani
Lifesaving Society Representative	Perry Smith

Pool areas will be supervised by qualified and trained lifeguards. For venues that areas do not involve the pool, trained health and safety designates will be identified.

In case of an emergency the following is the order in which communications should occur:

1. Site Health and Safety Representative/Event Director
2. Safety Officer
3. Meet Manager/Chief Referee
4. Host Representative
5. Other

In addition: In a pool environment the Town of Oakville lifeguard staff are to take control of any situation and follow the protocol designed in the Standards and Guidelines. The Safety Officer is required to report and document any incidents that occur on behalf of the Lifesaving Society.

If an increased level of care is volunteered by outside party (i.e. doctor) and accepted by the liable care givers, that person must assume complete responsibility of the patient until Paramedics arrive and assume control.

The Town of Oakville will always promote the best possible care to causality wherever possible.

### **Operational Procedures**

Operational procedures are defined by the host. This standard of care is required to meet the minimum health regulations and guidelines supported by the Lifesaving Society. In a situation where the host does not have operational standards, the Lifesaving Society will consider adopting operational procedures that meets the industry standard for that location/venue.

### **General safety**

Ministry Regulations as well as facility specific rules must be followed to ensure safety.

Lifeguards are to be supplied by host for all pool venues.

Lifeguards are to ensure the safety of those in the facility at large.

The lifeguards are to be made aware of any mock situations that may occur before the start of the event.

The lifeguard staff are to interact with public and enforce house rules as required.

Non-swimmers should not be in the water without a strong swimmer or unless they are able to touch the bottom.

Non-swimmers that are involved in the competition should identify themselves to the Chief Referee.

Diving is prohibited in the shallow water. Check specific facility for details.

### **In Non-Aquatic Environments:**

In Town buildings, incidents should be reported to the building staff immediately.

Trained Health and Safety Representative will be on call in non-aquatic environments i.e. lock-up, venues not in the pool area.

## **Personal Safety/Cross Contamination**

Individuals are responsible for ensuring the complete information of any medical conditions, medications and/or allergies are communicated to a responsible person that will be looking out for their interest, i.e., Coach.

The Championship Management Team or the Town of Oakville will not be responsible for the monitoring of individuals.

Use of Personal Protective Equipment used by competitors should be disinfected between uses. Any manikin or prop used during the competition that could be contaminated with bodily fluids should be disinfected appropriately. Any equipment that has been contaminated with bodily fluids that can be disposed of should be done appropriately.

Footwear should be worn in non-pool areas.

## **Safety Equipment**

Stocked First Aid kits are required at all venues. First Aid kits are in a designated area and clearly identified.

Emergency phones are required at all venues. Emergency phones are in designated areas and clearly identified.

Officials are required to wear a whistle during the competition as a form of communication to alert any incidents may occur.

AED units for this competition will be available at the Town of Oakville facilities.

### **AED Option – Public Access Defibrillators**

AED units are kept in a designated location at each facility. The Town of Oakville keeps AED units in areas that the public may have access to. The Town of Oakville encourages all patrons who have AED training to respond immediately and use the AED machine to assist any individual in Cardiac Arrest. Patrons do not have to wait for a staff person to arrive before activating the AED machine.

## **Specialized Equipment**

If specialized equipment is available at facilities, only the trained designate is to use equipment. This may include equipment such as oxygen, BVMs, etc. If an increased level of care is volunteered by outside party (e.g., doctor) and accepted by the liable caregivers, that person must assume complete responsibility of the patient until paramedics arrive and assume control.

## **Emergency Procedures**

If an emergency occurs, it should be identified to the nearest host safety rep/official. Officials, then need to communicate and ensure the trained host staff are able to resume treatment. The host trained health and safety reps are to command and take control of the situation at the earliest possible moment. All emergency procedures are set by the facility and should be adhered to.

Medical Emergency, Fire Loss of Power, Pool Fouling, Mechanical Failure, etc.

Refer to the Emergency Procedures attached. More detailed information can be found in the *Pool Operations Manual*.

## **Communication**

Two-way radios will be provided by the Lifesaving Society to link the competition areas.

The Safety Officer will have a dedicated line out at all times.

Officials will all carry whistles on their person.

Phone lines at host locations may not have direct line access out. Health and Safety Reps will direct and orient Head Officials at satellite locations.

## **Contingency Plans**

All contingency plans are decided by the Championship Management Team. The management team has the right to postpone, reschedule or cancel an event or competition if the venue is deemed unsafe.

## **Facilities**

Competition Pools/Facilities: List all locations being used for said competition.

1. Town of Oakville – Iroquois Ridge Community Centre

1051 Glenashton Road  
Oakville, Ontario L6H 6Z4  
905-338-4255

(Pool diagram can be found in the Emergency Response Plan)

## **In Case of Emergency**

In the event of an emergency call 911 for Police, Fire or Ambulance. A detailed procedure for making emergency calls is located in each pool office.

<b>Service</b>	<b>Emergency</b>	<b>Non-Emergency</b>
Town of Oakville	911	Oakville Fire: 905-637-8253 Halton Regional Police: 905-878-5511
<b>Other Services</b>		
Ontario Poison Control	1-800-268-9017	
Walk In Clinics	MCI The Doctor's Office Oakville Upper Oakville Shopping Centre 1011 Upper Middle Road East Oakville, ON L6H 4L1 905-849-7007 Saturday & Sunday 9 am – 5 pm	Glenashton Medical Clinic 333 Glenashton Drive Oakville, ON L6H 7P6 905-582-4929 Saturday & Sunday 10 am – 1 pm
Oakville Trafalgar Memorial Hospital	3001 Hospital Gate, Oakville, ON L6M 0L8 (905) 845-2571	